~CITS3200 Team 39

Minutes of Meeting 6 held on August 07 2023

Present: Milton, Sam, AJ, John, Josh

Apologies: Josh

Absent:

Meeting Started: 9:30am

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Discussion

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6.1

Problems to address in project: Increasing member group coming through RCE, aim to

efficiently collect information about members, projects and customers

Discussing website framework:

-> Given colours and front from Kate to devise a consistent colour scheme

-> Client will be meeting tomorrow to decide whether to use the app on the website or

on the phone

-> Populate website to include member, organisation and project information

-> Keeping in mind the United Nations 17 development goals used as a filter system so

members can select an area of interest to work in

6.2

Discussing how sensitive the reports need to be:

-> Reports by members, organisation and project information gets submitted to secretariat (not made publicly available)

-> Secretariat decides if it meets the requirements of RCE and will extract information to put on UWA RCE website and global RCE website

Use email for notifications

Established number of users at once: 1-2 (stakeholder database of 300)

6.3

We are hosting a meeting with team members tomorrow to discuss scope of project and

technology stack

In the meeting tomorrow, we will discuss steps going forward and update clients:

-> Propose solution and deliverable

-> Determine scope and anything beyond the scope

-> Outline the technology stack

-> Information on alternatives and budget (ideally open source)

-> Dates on project timeline

Next Meeting: 8th of August 2023

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ACTION

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Milton: Research on backend database structures

Sam: Research on backend database structures

John: Research on backend database structures

AJ: Research on backend database structures

Josh: